

WESTMINSTER HEALTH & WELLBEING BOARD

Actions Arising

Extraordinary Meeting on Tuesday 13th December 2016

| Action | Lead Member(s) And Officer(s) | Comments |
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| NHS Central London and NHS West London Clinical Commissioning Groups' Commissioning Plans | | |
| Members to provide any further comments on the Commissioning Plans by 20 December. | All Board Members | To be provided by 20 December. |

Meeting on Thursday 17th November 2016

| Action | Lead Member(s) And Officer(s) | Comments |
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| Update on the North West London Sustainability Transformation Plan and Westminster's Joint Health and Wellbeing Strategy | | |
| Board's comments in respect of the North West London Sustainability Transformation Plan to be fed back to the NHS Central and NHS North West London Clinical Commissioning Groups. | Chris Neill (NHS Central London Clinical Commissioning Group) | To be considered at the 17 November meeting. |
| Work Programme | | |
| Board to receive first report on the next Pharmaceutical Needs Assessment at next meeting. | Mike Robinson / Colin Brodie | To be considered at the 2 February 2017 meeting. |

Meeting on Thursday 15th September 2016

| Action | Lead Member(s) And Officer(s) | Comments |
|---|-----------------------------------|--|
| Draft Westminster Health and Wellbeing Strategy Refresh | | |
| Final strategy to be put to the Board at the next meeting. | Meenara Islam | To be considered at the 17 November meeting. |
| Housing Support and Care Joint Strategic Needs Assessment | | |
| Board to look at the Housing Support and Care Joint Strategic Needs Assessment in more detail and to support the recommendations, subject to any concerns raised by Members in the next two | All Board Members / Anna Waterman | Comments to be made by 29 September. |

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Meeting on Thursday 14th July 2016

| Action | Lead Member(s) And Officer(s) | Comments |
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| Draft Westminster Health and Wellbeing Strategy Refresh | | |
| Meenara Islam to circulate the dates that the consultation events and meetings are taking place to Members. | Meenara Islam | Members to provide comments by 30 June. |
| Tackling Childhood Obesity Together | | |
| Progress on the programme to be reported back to the Board in a year's time. | Eva Hrobonova | |
| Health and Wellbeing Hubs | | |
| Details of the children's workstream to be reported to the Board at the next meeting. | Melissa Caslake | To be considered at the 15 September meeting. |

Meeting on Thursday 26th May 2016

| Action | Lead Member(s) And Officer(s) | Comments |
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| Draft Westminster Health and Wellbeing Strategy Refresh | | |
| Members to provide any further input on the strategy before it goes to consultation at the beginning of July. | All Board Members | Members to provide comments by 30 June. |

Meeting on Thursday 17th March 2016

| Action | Lead Member(s) And Officer(s) | Comments |
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| Westminster Health and Wellbeing Strategy Refresh Update | | |
| Members requested to attend Health and Wellbeing Board workshop on 5 April. | All Board Members | Workshop to take place on 5 April. |
| Meenara Islam to circulate details of proposals discussed at an engagement plan meeting between Council and Clinical Commissioning Group colleagues. | Meenara Islam | |

NHS Central and NHS West London Clinical Commissioning Group Intentions

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| Clinical Commissioning Groups to consider how future reports are to be presented with a view to producing reports more similar in format and more user friendly. | Clinical Commissioning Groups | On-going. |
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Meeting on Thursday 21st January 2016

| Action | Lead Member(s) And Officer(s) | Comments |
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| Commissioning Intentions: (A) NHS Central London Clinical Commissioning Group; (B) NHS West London Clinical Commissioning Group | | |
| Update on the Clinical Commissioning Groups' intentions to be reported at the next Board meeting. | Clinical Commissioning Groups | To be considered at the 17 March 2016 meeting. |
| Westminster Health and Wellbeing Strategy Refresh | | |
| Draft proposals for the strategy refresh to be considered at the next Board meeting | Adult Social Care, Clinical Commissioning Groups and Policy, Performance and Communication | To be considered at the 17 March 2016 meeting. |

Meeting on Thursday 19th November 2015

| Action | Lead Member(s) And Officer(s) | Comments |
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| Westminster Health and Wellbeing Hubs Programme Update | | |
| Update on the Programme to be reported at the next Board meeting. | Adult Social Care | To be considered at the 21 January 2016 meeting. |
| Like Minded – North West London Mental Health and Wellbeing Strategy – Case for Change | | |
| Board to receive report on Future In Mind programme to include details of how it will impact upon Westminster and how the Board can feed into the programme to provide more effective delivery of mental health services. | Children's Services | To be considered at earliest opportunity. |
| Board to receive report on young people's services, including how they all link together in the context of changes to services. | Children's Services | To be considered at earliest opportunity. |

Meeting on Thursday 1st October 2015

| Action | Lead Member(s) And Officer(s) | Comments |
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| Central London Clinical Commissioning Group – Business Plan 2016/17 | | |
| West London Clinical Commissioning Group to circulate their Business Plan 2016/17 to the Board. | West London Clinical Commissioning Group | |
| Westminster Health and Wellbeing Hubs Programme Update | | |
| Board to nominate volunteers to be involved in the Programme and to be on the Working Group. | Meenara Islam | |
| Update on the Programme to be reported at the next Board meeting. | Adult Social Care | To be considered at the 19 November 2015 meeting. |
| Dementia Joint Strategic Needs Assessment – Commissioning Intentions and Sign Off | | |
| Board to receive and update at the first Board meeting in 2016. | Public Health | To be considered at the 21 January 2016 meeting. |

Meeting on Thursday 9th July 2015

| Action | Lead Member(s) And Officer(s) | Comments |
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| Five Year Forward View and the Role of NHS England in the Local Health and Care System | | |
| That a document be prepared comparing NHS England's documents with the Clinical Commissioning Groups to demonstrate how they tie in together. | Clinical Commissioning Groups/NHS England | To be considered at a forthcoming meeting. |
| Board to receive regular updates on the work of NHS England and to see how the Board can support this work. | NHS England | To be considered at future meetings. |
| Westminster Housing Strategy | | |
| Housing Strategy to be brought to a future meeting for the Board to feed back its recommendations. | Spatial and Environmental Planning | To be considered at a forthcoming meeting. |
| Update on Preparations for the Transfer of Public Health Responsibilities for 0-5 Years | | |

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| Board to receive an update in 2016. | Public Health | To be considered at a meeting in 2016. |
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Meeting on Thursday 21st May 2015

| Action | Lead Member(s) And Officer(s) | Comments |
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| North West London Mental Health and Wellbeing Strategic Plan | | |
| That a briefing paper be prepared outlining how the different parts of the mental health services will work and how various partners can feed into the process. | NHS North West London | To be considered at a forthcoming meeting. |
| Adult Social Care representative to be appointed onto the Transformation Board. | NHS North West London Adult Social Care | To be confirmed. |
| Children and Young People's Mental Health | | |
| A vision statement be produced and brought to a future Board meeting setting out the work to be done in considering mental health services for 16 to 25 year olds, the pathways in accessing services and the flexibility in both the setting and the type of mental health care provided, whilst embracing a multidisciplinary approach. | Children's Services | To be considered at a forthcoming meeting. |
| The role of pharmacies in Communities and Prevention | | |
| Public Health Team and Healthwatch Westminster to liaise and exchange information in their respective studies on pharmacies, including liaising with the Local Pharmaceutical Committee and the Royal Pharmaceutical Society. | Public Health Healthwatch Westminster | Completed |
| Whole Systems Integrated Care | | |
| That the Board be provided with updates on progress for Whole Systems Integrated Care, with the first update being provided in six months' time. | NHS North West London | First update to be considered at the 19 th November 2015 Health and Wellbeing Board meeting. |
| Joint Strategic Needs Assessment | | |
| Consideration be given to ensure JSNAs are more in line with the Board's priorities. | Public Health | Report being considered 9 th July 2015 |
| The Board to be informed more frequently on any new JSNA requests put forward for consideration. | Public Health | On-going. |
| Better Care Fund | | |
| An update including details of performance and spending be provided in six months' time. | | Update to be considered at the 19 th November |

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| | | 2015 Health and Wellbeing Board meeting. |
| Primary Care Co-Commissioning | | |
| Further consideration of representation, including a local authority liaison, to be undertaken in respect of primary care co-commissioning. | Health and Wellbeing Board | In progress |
| Work Programme | | |
| Report to be circulated on progress on the Primary Care Project for comments. | Holly Manktelow Health and Wellbeing Board | Circulated. |
| The Board to nominate a sponsor to oversee progress on the Primary Care Project in between Board meetings. | Health and Wellbeing Board | To be confirmed. |
| NHS England to prepare a paper describing how they see their role on the Board and to respond to Members' questions at the next Board meeting. | NHS England | To be considered at the 9 th July 2015 Health and Wellbeing Board meeting. |

Meeting on Thursday 19th March 2015

| Action | Lead Member(s) And Officer(s) | Comments |
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| Pharmaceutical Needs Assessment | | |
| Terms of reference for a separate wider review of the role of pharmacies in health provision, and within integrated whole systems working and the wider health landscape in Westminster, to be referred to the Board for discussion and approval. | Adult Social Care | Completed |

Meeting on Thursday 22nd January 2015

| Action | Lead Member(s) And Officer(s) | Comments |
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| Better Care Fund Plan | | |
| Further updates on implementation of the Care Act to be a standing item on future agendas. | Adult Social Care | Completed. |
| Child Poverty | | |
| Work to be commissioned to establish whether and how all Council and partner services contributed to alleviating child poverty and income deprivation locally, through their existing plans and strategies – to identify | Children's Services | In progress. |

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| how children and families living in poverty were targeted for services in key plans and commissioning decisions, and to also enable effective identification of gaps in provision. | | |
| To identify an appropriate service sponsor for allocation to each of the six priority areas, in order to consolidate existing and future actions that would contribute to achieving objectives. | Children's Services | In progress. |
| Local Safeguarding Children Board Protocol | | |
| Protocol to be revised to avoid duplication and to be clear on the different and separate roles of the Health & Wellbeing Board and the Scrutiny function. | Local Safeguarding Children Board | Completed. |
| Primary Care Commissioning | | |
| A further update on progress in Primary Care Co-Commissioning to be given at the meeting in March 2015. | Clinical Commissioning Groups. NHS England | Completed. |

Meeting on Thursday 20th November 2014

| Action | Lead Member(s) And Officer(s) | Comments |
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| Primary Care Commissioning | | |
| The possible scope and effectiveness of establishing a Task & Finish Group on the commissioning of Primary Care to be discussed with Westminster's CCGs and NHS England, with the outcome to be reported to the Health & Wellbeing Board. | Clinical Commissioning Groups NHS England | Completed |
| Work Programme | | |
| A mapping session to be arranged to look at strategic planning and identify future agenda issues. | Health & Wellbeing Board | Completed. |

Meeting on Thursday 18th September 2014

| Action | Lead Member(s) And Officer(s) | Comments |
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| Better Care Fund Plan 2014-16 Revised Submission | | |
| That the final version of the revised submission be circulated to members of the Westminster Health & Wellbeing Board, with sign-off being delegated to the Chairman and Vice-Chairman, subject to any | Director of Public Health. | Completed. |

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| comments that may be received. | | |
| Primary Care Commissioning | | |
| The Commissioning proposals be taken forward at the next meeting of the Westminster Health & Wellbeing Board in November | NHS England | Completed. |
| Details be provided of the number of GPs in relation to the population across Westminster, together with the number of people registered with those GPs; those who are from out of borough; GP premises which are known to be under pressure; and where out of hours capacity is situated. | NHS England | Completed. |
| Measles, Mumps and Rubella (MMR) Vaccination In Westminster | | |
| That a further report setting out a strategy for how uptake for all immunisations could be improved, and which provides Ward Level data together with details of the number of patients who have had measles, be brought to a future meeting of the Westminster Health & Wellbeing Board in January 2015. | NHS England Public Health. | To considered at the forthcoming meeting in May 2015. This has been pushed back to later in 2015 |

Meeting on Thursday 19th June 2014

| Action | Lead Member(s) And Officer(s) | Comments |
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| Whole Systems | | |
| Business cases for the Whole Systems proposals to be submitted to the Health & Wellbeing Board in the autumn. | Clinical Commissioning Groups. | Complete. |
| Childhood Obesity | | |
| A further report to be submitted to a future meeting of the Westminster Health & Wellbeing Board by the local authority and health partners, providing an update on progress in the processes and engagement for preventing childhood obesity. | Director of Public Health. | To be considered at a forthcoming meeting |
| The Health & Wellbeing Strategy | | |
| A further update on progress to be submitted to the Westminster Health & Wellbeing Board in six months. | Priority Leads. | Completed |
| NHS Health Checks Update and Improvement Plan | | |
| Westminster's Clinical Commissioning Groups to work with GPs to identify ways of improving the effectiveness of Health Checks, with a further report on progress being submitted to a future meeting. | Clinical Commissioning Groups | Completed |
| Joint Strategic Needs Assessment Work Programme | | |
| The implications of language creating a barrier to | Public Health | Completed |

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| successful health outcomes to be considered as a further JSNA application. <i>Note: Recommendations to be put forward in next year's programme.</i> | Services Senior Policy & Strategy Officer. | |
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Meeting on Thursday 26th April 2014

| Action | Lead Member(s) And Officer(s) | Comments |
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| Westminster Housing Strategy | | |
| The consultation draft Westminster Housing Strategy to be submitted to the Health & Wellbeing Board for consideration. | Strategic Director of Housing | Being considered at the 9 th July 2015 Health and Wellbeing Board |
| Child Poverty Joint Strategic Needs Assessment Deep Dive | | |
| A revised and expanded draft recommendation report to be brought back to the Health & Wellbeing Board in September. | Strategic Director of Housing Director of Public Health. | Completed. |
| Tri-borough Joint Health and Social Care Dementia Strategy | | |
| Comments made by Board Members on the review and initial proposals to be taken into account when drawing up the new Dementia Strategy. | Matthew Bazeley Janice Horsman Paula Arnell | Completed |
| Whole Systems | | |
| A further update on progress to be brought to the Health & Wellbeing Board in June. | Clinical Commissioning Groups | Completed. |